



5272 Meadow Estates Dr. ■ Fairfax, VA 22030 ■ (703) 988-0088 ■ FAX: (703) 478-6833 ■ www.PDHonline.org

December 26, 2013

Mr. D. Allen Hughes
1669 Jimmie Kerr Rd.
Haw River, NC 27258

Re: PDH Course Provider Agreement & W-9 Form

Dear Mr. Hughes:

Thank you for joining PDHonline.org/PDHcenter.com.

As a PDH course provider, you will be treated as an independent consultant for income tax purpose. Therefore, you will receive Form 1099-MISC from PDHonline.org, Inc. each year if your PDHonline income exceeds \$600 in that year.

Please mail a copy of the signed agreement in its entirety and the completed Form W-9 at your convenience. In addition, please add your phone, cell and fax numbers near the top of the agreement if they are not shown.

Please contact me by phone or email if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "John Huang". The signature is written in a cursive style.

John C. Huang, Ph.D, PE
President
john@PDHonline.org

Encl.